

BUSINESS ENGLISH

MAXIMUM
8 students
per class



PROGRAM DESCRIPTION

The Business English program at CISL San Diego is for students who desire to communicate effectively in a business environment.

COURSE DESCRIPTION:

The Business English course at CISL San Diego is designed to give our clients the tools to successfully communicate in the business environment. Students will learn pertinent business vocabulary, discuss current business trends, and write a variety of business correspondences.

SPECIFIC CLASS TOPICS INCLUDE:

- Business vocabulary
- Business etiquette
- Business issues
- Telephone skills
- Negotiating skills
- Meetings & presentation skills
- E-mail and correspondence letters
- Additional areas specific to international business

SCHEDULE & PRICE INFORMATION

Program	Program Description	Lesson Times	Lessons per Week	Week Duration					
				2	3	4-7	8-12	13-24	25 +
Intensive English*	Standard + Afternoon Business English	Standard Course: Mon.- Fri. 9:00am-12:40pm Afternoon: Mon.- Thur: 1:30pm-3:10pm	28	\$435	\$425	\$420	\$415	\$395	\$390
Business English only*	Afternoon Elective	Mon.- Thur: 1:30pm-3:10pm	8	\$125	\$125	\$125	\$125	\$125	\$125

Note: A Student Visa is required for Intensive English because it is a Full-Time Course. We can provide the necessary forms (I-20) to help you obtain your Visa.

** Course starts on any Monday. All lessons are 50 minutes. Minimum of two weeks enrollment. Prices include books & materials.*

CISL SAN DIEGO

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The mission of Converse International School of Languages is to help our clients learn to communicate effectively and with confidence in English.

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